

**MUNICIPAL DISTRICT OF OPPORTUNITY NO. 17**

Wabasca-Desmarais, Alberta

REQUEST FOR QUOTATION**RFQ No. RFQ-SLFOX-FENCE-2026****Chain Link Fence Installation (Phase One) – Fox Drive, Sandy Lake**

Issue Date	September 18, 2026
Closing Date and Time	October 2, 2026 at 2:00 p.m. Mountain Time
Submit Quotations To	angela.lightning@mdopportunity.ab.ca
RFQ Contact	Angela Lightning, Director of Recreation & Culture Office 780.891.2659 ext. 4416 Cell 780.909.8203 angela.lightning@mdopportunity.ab.ca Wabasca Main Office, 2077 Mistassiniy Road N., Box 60, Wabasca, AB T0G 2K0
Fence Materials	Chain link fencing materials supplied by the MD and available on site. Contractor provides labour, supervision, equipment, concrete, and installation.

Quotations must be submitted using the Quotation Form in Appendix A. Late quotations will not be accepted.

1. Introduction

The Municipal District of Opportunity No. 17 (the "MD") invites quotations from qualified contractors to provide all labour, supervision, equipment, machinery, transportation, tools, concrete, excavation, and installation services required to install approximately 226 metres (741.5 feet) of chain link fencing along the proposed fence line at Fox Drive, Sandy Lake (the "Work").

The MD will supply the chain link fencing materials and have them available on site. The Contractor is responsible for the complete installation of the supplied materials, including excavation, concrete work, and all incidental work required for a complete and properly installed fence, as described in Section 4. Gate supply and installation are excluded from this RFQ and will be completed separately as Phase Two.

2. RFQ Schedule

Activity	Date
RFQ issued	September 18, 2026
Deadline for questions	September 28, 2026 at 2:00 p.m. MT
RFQ closing	October 2, 2026 at 2:00 p.m. MT
Anticipated award	October 9, 2026
Required completion of Phase One	October 31, 2026

Dates are targets. The MD may revise the schedule by addendum.

3. Instructions to Bidders

3.1 Submission Requirements

- Submit quotations by email to angela.lightning@mdopportunity.ab.ca.
- Use the subject line: "RFQ-SLFOX-FENCE-2026 – Chain Link Fence Installation – [Company Name]".
- Each submission must include the completed and signed Quotation Form (Appendix A) and a current WCB Alberta clearance letter.
- Quotations received after the closing date and time will not be accepted. The time stamp on the MD's email server governs.

3.2 Questions and Addenda

- Direct all questions in writing to the RFQ Contact by the question deadline. Do not contact other MD staff or Council about this RFQ.
- Answers of general interest will be issued to all bidders by written addendum. Only written addenda are binding; verbal information is not.
- Bidders must acknowledge all addenda on the Quotation Form.

3.3 Site Examination

Bidders are strongly encouraged to view the site and the proposed fence line before submitting. Site visits can be arranged through the RFQ Contact. Claims for additional payment based on conditions that were reasonably observable before closing will not be accepted.

3.4 Pricing

- Prices must be in Canadian dollars, with GST shown separately.
- Prices must include all labour, supervision, equipment, machinery, fuel, mobilization, transportation, travel, accommodation, concrete, disposal, and any other costs required to complete the Work.
- Prices exclude the supply of chain link fencing materials, which will be provided by the MD, and exclude gate supply and installation (Phase Two).
- Quotations must remain open for acceptance for sixty (60) days after closing.

3.5 MD Rights

The MD reserves the right to:

- accept or reject any or all quotations, and is not bound to accept the lowest quotation;
- waive minor irregularities or informalities in any quotation;
- request clarification from any bidder without allowing changes to price; and
- cancel this RFQ at any time without liability.

3.6 General

- Bidders bear all costs of preparing and submitting a quotation.
- Information submitted is subject to the Access to Information Act (Alberta).

4. Scope of Work

4.1 Project Site and Quantities

Item	Description	Approx. Quantity
Fence line	Chain link fence along the proposed alignment at Fox Drive, Sandy Lake	226 m (741.5 ft.)
Corner posts	At changes in direction along the fence line	11
Gate openings	Openings and gate posts only. Gates are supplied and installed under Phase Two: one (1) 16 ft. maintenance gate and two (2) 4 ft. walk-in gates	3

4.2 Fence Layout and Quantities

- The fence line is approximately 226 metres (741.5 feet) long and includes approximately eleven (11) corner posts to accommodate changes in direction.
- The MD will stake the proposed fence line. The Contractor shall confirm the alignment with the MD Representative before starting work and maintain the approved alignment throughout construction.
- Quantities are approximate and subject to final field measurement. Bidders shall price the Work as a lump sum based on 226 metres. The unit rates on the Quotation Form will be used to adjust payment for measured increases or decreases, as confirmed by the MD.

4.3 Utility and Line Locates

- The MD is responsible for obtaining and confirming all required utility and line locates before excavation.
- The Contractor shall not begin post-hole excavation until the required locates have been confirmed and the Contractor has verified that the work can proceed safely.
- The Contractor shall comply with all applicable requirements for working near identified underground infrastructure.

4.4 Post Installation

- Excavate and prepare all post holes required for the fence.

- Install all line, corner, and gate posts at locations and spacing appropriate for the supplied fencing system.
- Set all posts plumb, properly aligned, securely supported, and to a consistent finished fence height.
- Supply and place sufficient concrete at each post to provide a firm, stable, and durable installation, in accordance with accepted construction practices and site conditions.
- Set posts in concrete footings to the following minimum depths below finished grade: line posts 1.2 m (4 ft.) in a footing not less than 250 mm (10 in.) in diameter; corner, end, and gate posts 1.5 m (5 ft.) in a footing not less than 300 mm (12 in.) in diameter. Crown the top of each footing to shed water away from the post.
- Position corner posts to properly accommodate all changes in direction along the approved fence line.
- Size, align, brace, and secure gate posts with concrete to support proper operation of the future Phase Two gates (see Section 4.8).

4.5 Chain Link Fence Installation

- Install the MD-supplied chain link fencing, including posts, rails, fittings, and related components, in accordance with the supplied fencing system.
- Properly stretch and secure the chain link fabric.
- Properly connect and align all fence sections.
- Reasonably accommodate changes in ground elevation while maintaining a consistent and professional appearance.
- Provide a finished fence that is secure, stable, properly aligned, and suitable for its intended use.

4.6 Materials

- The MD will supply the chain link fencing materials and make them available on site.
- The Contractor shall supply all concrete, labour, equipment, machinery, and installation tools, and any incidental materials required for a complete installation that are not supplied by the MD, unless otherwise agreed in writing.
- The Contractor shall inspect the MD-supplied materials before installation and promptly notify the MD Representative of any shortages, damage, or deficiencies that may affect completion of the Work.
- The Contractor shall handle MD-supplied materials carefully and protect them from damage. Materials damaged by the Contractor shall be replaced at the Contractor's cost.

4.7 Site Protection, Public Access, and Cleanup

- The Contractor shall maintain a safe, organized, and clean work site, clearly delineate active work areas (including open post holes), and keep the public out of them.
- On completion, the Contractor shall remove excavated material, packaging, debris, excess concrete, and other waste generated by the Work.
- Areas disturbed by excavation and installation shall be reasonably levelled and left in a clean and safe condition.
- The Contractor shall repair, at its own cost, any damage to existing roads, driveways, turf, utilities, or other property caused by its operations.

4.8 Gates – Phase Two (Excluded)

- Gate supply and installation will be completed separately as Phase Two and are excluded from this RFQ.
- The Phase One fence shall provide openings and gate posts for one (1) 16-foot maintenance gate and two (2) 4-foot walk-in gates.
- Gates will be ordered after the fence line is installed and field measurements are confirmed.

4.9 MD Responsibilities

- Supply of chain link fencing materials, available on site.
- Staking of the proposed fence line.
- Obtaining and confirming utility and line locates before excavation.
- Providing an MD Representative for coordination, approvals, and inspections.

4.10 Additional Work

- If work outside this scope is required, such as removal of buried obstructions or rock that prevents post installation, the Contractor shall notify the MD Representative and provide a price before proceeding.
- No additional work shall proceed without the MD's written approval. Work performed without written approval will not be paid.

5. Finished Work Requirements

On completion, the Phase One fence shall:

- extend approximately 226 metres, subject to final field measurement, along the approved and staked fence alignment;
- include approximately eleven (11) properly positioned corner posts;
- have all posts installed plumb, stable, and securely supported with concrete;
- maintain consistent and professional alignment;
- have the chain link fabric properly stretched and securely fastened, with all components properly installed and connected;
- be free of visibly leaning posts, loose components, damaged fabric, or improperly installed sections;
- provide openings and gate posts for the future 16-foot maintenance gate and two 4-foot walk-in gates; and
- leave the work area clean and restored to a safe and reasonably level condition.

6. Schedule and Working Conditions

- The Work must be completed by **October 31, 2026**.
- The Contractor shall notify the MD Representative at least two (2) business days before mobilizing to the site.
- Work hours are 7:00 a.m. to 7:00 p.m., Monday to Saturday, unless otherwise approved by the MD.
- Concrete shall not be placed in frozen ground or in weather conditions that prevent proper curing. If weather threatens the schedule, the Contractor shall consult the MD Representative before proceeding.

7. Completion, Inspection, and Acceptance

- The Contractor shall notify the MD Representative when the Work is complete.
- The MD will inspect the Work within three (3) business days of notification to confirm that post installation, concrete, fence installation, alignment, gate openings, cleanup, and workmanship meet the requirements of this RFQ.
- The Contractor shall correct all deficiencies identified at inspection within five (5) business days, at no additional cost.
- The Work is not complete until all deficiencies are corrected and the MD has confirmed acceptance in writing. Gate installation is not a condition of Phase One completion.

8. Warranty

The Contractor warrants its workmanship (post setting, concrete, alignment, fabric tension, and installation of components) for twelve (12) months from the date of acceptance, and shall correct any workmanship defects, including posts that lean or shift, at no cost to the MD.

The warranty does not cover defects in MD-supplied materials, vandalism, vehicle or equipment impact, or public misuse.

9. Health, Safety, and Regulatory Requirements

- The Contractor shall comply with the Occupational Health and Safety Act, Regulation, and Code (Alberta).
- The Contractor shall act as Prime Contractor for the work site for the duration of the Work, and shall complete a formal hazard assessment before the start of each shift and submit it to the MD's Director of Capital Projects.
- The Contractor shall provide a WCB Alberta clearance letter with its quotation and maintain its account in good standing for the duration of the Work.
- The MD will obtain utility and line locates before excavation (see Section 4.3). The Contractor shall confirm that locates are in place before any ground disturbance.
- Equipment shall be operated by competent workers, with appropriate measures to protect members of the public using the parks.

10. Insurance

Before starting the Work, the successful Contractor shall provide a certificate of insurance showing:

- Commercial General Liability of not less than \$2,000,000 per occurrence, naming the Municipal District of Opportunity No. 17 as an additional insured, with a cross-liability clause; and
- Automobile Liability of not less than \$2,000,000 per occurrence for all licensed vehicles used in the Work.

Policies shall provide at least thirty (30) days' written notice to the MD of cancellation or material change.

11. Award, Contract, and Payment

11.1 Evaluation and Award

- Quotations will first be reviewed for compliance, including a complete and signed Quotation Form and a WCB clearance letter.
- The MD intends to award to the compliant bidder with the lowest Total Quoted Price, subject to the bidder's confirmed ability to complete the Work by the required completion date.
- The MD may contact the references provided on the Quotation Form.

11.2 Contract

The contract will consist of an MD Purchase Order incorporating this RFQ, any addenda, and the successful Contractor's quotation.

11.3 Payment

- The Contractor may invoice after the Work has been accepted. Invoices must reference the RFQ number and the MD Purchase Order number.
- Payment will be made in accordance with the Prompt Payment and Construction Lien Act (Alberta), including statutory holdback where applicable.

Appendix A – Quotation Form

RFQ No. RFQ-SLFOX-FENCE-2026 – Chain Link Fence Installation (Phase One) – Fox Drive, Sandy Lake

A1. Bidder Information

Legal Company Name	
Address	
Contact Name and Title	
Phone	
Email	
GST Number	
WCB Alberta Account No.	

A2. Lump-Sum Price – Phase One (based on approx. 226 m)

Item	Amount (\$)	Notes
Labour and supervision		
Equipment and machinery		
Mobilization and transportation		
Post-hole excavation		
Concrete supply and placement		
Installation of posts, fencing, components, and fittings		
Site maintenance and cleanup		
Subtotal – Lump-Sum Price (Phase One)		
GST (5%)		
TOTAL QUOTED PRICE		

Gate supply and installation are excluded (Phase Two). Identify any exclusions, assumptions, or additional costs in A4.

A3. Unit Rate for Quantity Adjustment

Rate per linear metre of fence (for measured increases or decreases)	\$ _____ per metre
Rate per additional corner post (beyond eleven)	\$ _____ per post

A4. Additional Costs, Exclusions, or Qualifications

A5. Schedule

Earliest available start date	
Total working days	
Can complete the Work by the required completion date? (Yes / No)	

A6. Relevant Experience (two recent comparable projects)

Project / Client	Year	Reference Name and Phone

A7. Addenda Acknowledgement

Addendum No.	Date Received

A8. Declaration

The undersigned confirms that the bidder has read and understood this RFQ and all addenda; that the quoted prices include all costs required to complete the Work as described; that the quotation remains open for sixty (60) days after closing; and that, if awarded, the bidder will provide the required WCB clearance and insurance and perform the Work in accordance with this RFQ.

Authorized Signature	
Name and Title	
Date	