



THE MUNICIPAL DISTRICT OF OPPORTUNITY NO.17, ALBERTA In the Province of Alberta

BYLAW 2015 – 01

A Bylaw of the Municipal District of Opportunity No. 17, in the Province of Alberta, in relation to the establishment of a Historical Board.

WHEREAS Section 145 a council may pass bylaws in relation to the establishment, functions, procedure and conduct of council committees.

NOW THEREFORE, the Council of the Municipal District of Opportunity No.17, in regular session duly assembled, enacts as follows:

SEVERABILITY

If any provision of this bylaw is declared invalid because of any word, phrase, clause, sentence, paragraph or section of this by-law or any documents which form part of this bylaw or an application thereof to any person or circumstance is declared invalid, the remaining provisions shall not be affected thereby, but shall remain in force.

SECTION 1 – SHORT TITLE

This Bylaw may be cited as the “M.D. of Opportunity Historical Board Bylaw”.

SECTION 2 – PURPOSE

- 2.1 The purpose of this bylaw is to establish the M.D. of Opportunity Historical Board and to prescribe powers, duties, functions, structure and procedure.

SECTION 3 – DEFINITIONS

- 3.1 “Board” means the Municipal District of Opportunity Historical Board;
- 3.2 “CAO” means the Chief Administrative Officer of the MD or his delegate;
- 3.3 “Council” means the Municipal Council of the MD of Opportunity No. 17;
- 3.4 “M.D.” means the Municipal District of Opportunity No. 17;
- 3.5 “Inventory of Historical Resources in the M.D.” means the list of buildings and structures within the Municipal District of Opportunity which are eligible for designation as Municipal Historical Resources.

SECTION 4 – ESTABLISHMENT

- 4.1 The Municipal District of Opportunity Historical Board is hereby established consisting of the whole MD Council.

SECTION 5 – PURPOSE

- 5.1 Subject to the provisions of this bylaw and all other Municipal, Provincial, or Federal laws, the Board will:
 - 5.1.1 act on matters relating to the M.D. of Opportunity historical issues and civic heritage policies; and
 - 5.1.2 encourage, promote, and advocate for the preservation and safeguarding of historic properties, resources, communities, and documentary heritage.

SECTION 6 – FUNCTIONS

- 6.1 In particular, the Board will undertake the following activities in fulfilment of its purpose:
 - 6.1.1 publicly acknowledge the efforts of individuals and groups who have:
 - (i) worked towards the preservation and promotion of the M.D.'s history or significant historical issues; or
 - (ii) made significant contributions to the historical development of the M.D.;
 - 6.1.2 provide advice to increase public awareness of the history of the M.D. through education or promotion;
 - 6.1.3 on behalf of the M.D., the Board may apply for and receive grants from foundations and other orders of government to carry out specific projects;
 - 6.1.4 may hear and consider representations from individuals and community groups on matters of historical concern;
 - 6.1.5 act as resource and advisor to M.D. Departments developing directives impacting heritage resources and otherwise working with historical properties, resources or issues; and
 - 6.1.6 assist in identifying and evaluating historic resources in the M.D. for inclusion on the Inventory of Historical Resources.
 - 6.1.7 make recommendations, as required, about the designation of Municipal Historic Resources under the *Historical Resources Act* of the Government of Alberta.
- 6.2 In addition to the functions outlined in section 6.1, if the Board identifies an issue under the jurisdiction of another order of government that affects the preservation of historical resources in the M.D., the Board may make recommendations on the issue.
- 6.3 If the Board wishes to advocate on an issue identified in 6.2. the Board will:
 - 6.3.1 advocate the M.D.'s position on the issue; and
 - 6.3.2 include in the Board's annual report any advocacy actions taken and an evaluation of any results arising from the advocacy action.

SECTION 7 – COMPOSITION

- 7.1 The Board will consist of 11 members of the MD Council, with subcommittee representation as follows:
 Wabasca & Sandy Lake – 5 members
 Red Earth Creek, Peerless Lake, and Trout Lake – 3 members
 Calling Lake & Chipewyan Lake – 3 members
- 7.2 Each Appointment made by Council is for a term of one year.

SECTION 08 – PROCEDURES

- 8.1 Subject to this bylaw, the Board shall follow the procedures prescribed by Bylaw 2009-02, the Council procedures Bylaw.
- 8.2 The Board will meet at the call of the Chair.
- 8.3 The Board will meet on an as needed basis unless otherwise determined by the Board.
- 8.4 Members shall be given at least three business-day's notice of a Board meeting.
- 8.5 Quorum for the Board is a majority of the existing appointed members of the Board.
- 8.6 The Board may solicit input from the public.

SECTION 9 – BUDGET

- 9.1 A budget for expenses arising from the operation of the Board in the administration of this bylaw will be submitted to Council for approval.
- 9.2 The budget shall be prepared and presented to Council by the CAO, in consultation with the Board.
- 9.3 The Board's budget will be administered by the CAO or his or her designate.

SECTION 10 – RESOURCES

- 10.1 Professional, technical and administrative support to the Board, as determined in consultation with the Board, will be provided by the CAO.
- 10.2 The CAO will act as advisor and resource to the Board.
- 10.3 The Board will report through Administration.

SECTION 11 – EFFECTIVE DATE

11.1 This Bylaw shall come into effect upon receiving third and final reading and being duly signed.

11.2 Bylaw 2012 – 05 is hereby rescinded.

READ A FIRST TIME this 14th day of January, 2015

READ A SECOND TIME this 14th day of January, 2015

READ A THIRD AND FINAL TIME this 14th day of January, 2015



Paul Sinclair, Reeve



Helen Alook, Chief Administrative Officer