



THE MUNICIPAL DISTRICT OF OPPORTUNITY NO.17, ALBERTA

BYLAW 2012 - 05

M.D. OF OPPORTUNITY HISTORICAL BOARD

A Bylaw of the Municipal District of Opportunity No.17, in the Province of Alberta, in relation to the establishment of a Historical Board.

WHEREAS Section 145 a council may pass bylaws in relation to the establishment, functions, procedure and conduct of council committees.

NOW THEREFORE, the Council of the Municipal District of Opportunity No.17, in regular session duly assembled, enacts as follows:

SEVERABILITY

If any provision of this bylaw is declared invalid because of any word, phrase, clause, sentence, paragraph or section of this by-law or any documents which form part of this bylaw or an application thereof to any person or circumstance is declared invalid, the remaining provisions shall not be affected thereby, but shall remain in force.

SECTION 1 – SHORT TITLE

This Bylaw may be cited as the “M.D. of Opportunity Historical Board Bylaw”.

SECTION 2 – PURPOSE

- 2.1 The purpose of this bylaw is to establish the M.D. of Opportunity Historical Board and to prescribe powers, duties, functions, structure and procedure.

SECTION 3 – DEFINITIONS

- 3.1 “Board” means the Municipal District of Opportunity Historical Board;
- 3.2 “CAO” means the Chief Administrative Officer of the MD or his delegate;
- 3.3 “Council” means the Municipal Council of the MD of Opportunity No. 17;
- 3.4 “M.D.” means the Municipal District of Opportunity No. 17;
- 3.4.1 “Inventory of Historic Resources in the M.D.” means the list of buildings and structures within the Municipal District of Opportunity which are eligible for designation as Municipal Historical Resources.

SECTION 4 –ESTABLISHMENT

- 4.1 The Municipal District of Opportunity Historical Board is hereby established as a Council Committee.

SECTION 5 – PURPOSE

- 5.1 Subject to the provisions of this bylaw and all other Municipal, Provincial, or Federal laws, the Board will:
- 5.1.1 advise Council on matters relating to the M.D. of Opportunity historical issues and civic heritage policies; and
 - 5.1.2 encourage, promote, and advocate for the preservation and safeguarding of historic properties, resources, communities, and documentary heritage.

SECTION 6 – FUNCTIONS

- 6.1 In particular, the Board will undertake the following activities in fulfilment of its purpose:
- 6.1.1 publicly acknowledge the efforts of individuals and groups who have:
 - (i) worked towards the preservation and promotion of the M.D.'s history or significant historical issues; or
 - (ii) made significant contributions to the historical development of the M.D.;
 - 6.1.2 provide advice to increase public awareness of the history and heritage of the M.D. through education or promotion;
 - 6.1.3 on behalf of the M.D., and with the approval of the CAO, the Board may apply for and receive grants from foundations and other orders of government to carry out specific projects;
 - 6.1.4 may hear and consider representations from individuals and community groups on matters of historical concern;
 - 6.1.5 act as resource and advisor to M.D. Departments developing directives impacting heritage resources and otherwise working with historic properties, resources or issues;
 - 6.1.6 assist in identifying and evaluating historic resources in the M.D. for inclusion on the Inventory of Historic Resources; and
 - 6.1.7 make recommendations to Council, as required, about the designation of Municipal Historic Resources under the *Historical Resources Act* of the Government of Alberta.
- 6.2 In addition to the functions outlined in section 6.1, if the Board identifies an issue under the jurisdiction of another order of government that affects the preservation of historical resources in the M.D., the Board may advise Council on the issue.
- 6.3 If the Board wishes to advocate on an issue identified in 6.2. the Board will:

- 6.3.1 request a decision on Council's position on the issue;
- 6.3.2 advocate the M.D.'s position on the issue, as approved by Council; and
- 6.3.3 include in the Board's annual report any advocacy actions taken and an evaluation of any results arising from the advocacy action.

SECTION 7 – COMPOSITION

- 7.1 The Board will consist of 5 members, appointed by the M.D. Council;
- 7.2 Each Appointment made by Council is for a term of one year, to a maximum of six consecutive terms.

SECTION 8 – REMOVALS

- 8.1 The Board will request Council to terminate the appointment of any member who is absent from three consecutive meetings, or who missed three regular meetings in six months unless the absence is authorized by resolution of the Board.

SECTION 9 – CHAIR AND VICE-CHAIR

- 9.1 The Board will select a Chair and a Vice-Chair from among the member-at-large appointments.
- 9.2 The duties of the Chair will be to:
 - 9.2.1 call meetings of the Board;
 - 9.2.2 act as Chair at all meetings of the Board; and
 - 9.2.3 represent the Board at Council and its Standing Committees, and at other public functions.
- 9.3 The duties of the Vice-Chair will be to act as the Chair in the Chair's absence.

SECTION 10 – PROCEDURES

- 10.1 Subject to this bylaw, the Board shall follow the procedures prescribed by Bylaw 2009-02, the Council procedures Bylaw.
- 10.2 The Board will meet at the call of the Chair.
- 10.3 The Board will meet at least four times each year unless otherwise determined by the Board.
- 10.4 Members shall be given at least three business-day's notice of a Board meeting.
- 10.5 Quorum for the Board is a majority of the existing appointed members of the Board.
- 10.6 The Board may solicit input from the public.

SECTION 11 – REMUNERATION

- 11.1 Membership on the Board is voluntary and a remuneration of \$250.00 will be paid per day for serving as a member.
- 11.2 Members shall be reimbursed for their reasonable out-of-pocket expenses to attend each meeting of the Board in accordance with M.D. policy.

SECTION 12 – BUDGET

- 12.1 A budget for expenses arising from the operation of the Board in the administration of this bylaw will be submitted to Council for approval.
- 12.2 The budget shall be prepared and presented to Council by the CAO, in consultation with the Board.
- 12.3 The Board's budget will be administered by the CAO.

SECTION 13 – RESOURCES

- 13.1 Professional, technical and administrative support to the Board, as determined in consultation with the Board, will be provided by the CAO.
- 13.2 The CAO will act as advisor and resource to the Board.
- 13.3 The Board will report through the Tourism Committee.


SECTION 14 – EFFECTIVE DATE

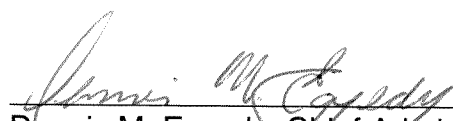
- 14.1 This Bylaw shall come into effect upon receiving third and final reading and being duly signed.

READ A FIRST TIME this 9 day of May 2012.

READ A SECOND TIME this 9 day of May 2012.

READ A THIRD AND FINAL TIME this 9 day of May 2012.


Paul Sinclair, Reeve


Dennis M. Egyedy, Chief Administrative Officer