

MINUTES
MUNICIPAL DISTRICT OF OPPORTUNITY NO. 17
ORGANIZATIONAL COUNCIL MEETING – WABASCA
OCTOBER 25, 2022

The organizational meeting of the Municipal District of Opportunity Council was held on Tuesday, October 25, 2022 at the Wabasca Council Chambers.

MEMBERS PRESENT:

Leo Alook	Marshall D. Auger
Larry Cardinal	Louis A. Cardinal
Cheri Courtorielle	Tahirih Wiebe
Robin Guild	Darlene Jackson
Brendan Powell	Gerald Johnson
Roy Yellowknee	

IN ATTENDANCE:

Chad Tullis	Chief Administrative Officer
Trina Mineault	Chief Financial Officer
Lynda Gray	Recording Secretary

Call to Order: Chief Administrative Officer, Chad Tullis called the meeting to order at 10:00 a.m.

Adoption of Agenda: **0537-2022-17MDC**
Moved by Cheri Courtorielle that the Agenda is adopted with the following additions:

- 7l. Secondary Highway 686 Signage
- 7m. Amend F.6 Grants Policy
- 7n. Jaybird Memorial Arena Concession
- 7o. Bridge Decks
- 7p. Animal Control

CARRIED UNANIMOUSLY

Selection of Chief

Elected Official (Reeve): The Chief Administrative Officer opened the floor for nominations of the Reeve position:

Darlene Jackson nominated Marshall Auger; Marshall Auger accepted the nomination.

Roy Yellowknee nominated Larry Cardinal; Larry Cardinal accepted the nomination.

Third and final call for nominations for position of Reeve; no other nominations were received.

Cease Nominations for Reeve:

0538-2022-17MDC
Moved by Robin Guild that nominations for the Reeve position cease.

CARRIED UNANIMOUSLY

Secret Ballot: A vote by secret ballot was held for the Reeve position and results were announced.

MA. CF

Reeve: 0539-2022-17MDC
Moved by Robin Guild that Marshall Auger is appointed as the Chief Elected Official for the M.D. of Opportunity No. 17 for a term of one year becoming effective October 25, 2022 to October 2023 and that the official title of the Chief Elected Official is "Reeve".

CARRIED UNANIMOUSLY

Change in Chair: The Chief Administrative Officer transferred the chairperson duties to Reeve Marshall D. Auger for the remainder of the meeting.

**Selection of Deputy Chief
Elected Official (Deputy
Reeve):**

The Reeve opened the floor for nominations of the Deputy Reeve position:

Robin Guild nominated Brendan Powell; Brendan Powell accepted the nomination.

Larry Cardinal nominated Cheri Courtorielle; Cheri Courtorielle accepted the nomination.

The Reeve called for final call for nominations; no other nominations were received.

**Cease Nominations for
Deputy Reeve:**

0540-2022-17MDC

Moved by Leo Alook that nominations for the Deputy Reeve position cease.

CARRIED UNANIMOUSLY

Secret Ballot: A vote by secret ballot was held for the Deputy Reeve position and results were announced.

Deputy Reeve: 0541-2022-17MDC
Moved by Cheri Courtorielle that Brendan Powell is appointed as the Deputy Chief Elected Official for the Municipal District of Opportunity No. 17 for a term of one year becoming effective October 25, 2022 to October 2023 and that the official title of the Deputy Chief Elected Official is "Deputy Reeve".

CARRIED UNANIMOUSLY

Destroy Secret Ballots: 0542-2022-17MDC

Moved by Tahirih Wiebe that the secret ballots for Reeve and Deputy Reeve appointments be destroyed.

CARRIED UNANIMOUSLY

**2022 – 2023 Meeting
Schedule:**

0543-2022-17MDC

Moved by Tahirih Wiebe that the 2022–2023 Regular, Delegation & Budget meeting schedule is approved with amendments.

CARRIED UNANIMOUSLY

MA. CR

Signing Authority:**0544-2022-17MDC**

Moved by Leo Alook that the cheque signing authorities are Chad Tullis, Cynthia Taron, Trina Mineault, Lynda Gray, Marshall D. Auger, Brendan Powell, Robin Guild, Darlene Jackson, Larry Cardinal and Tahirih Wiebe effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

Remuneration Rates:**0545-2022-17MDC**

Moved by Darlene Jackson the Council remuneration rates for 2022/2023 are approved as amended to include a \$50 honorarium per meeting for attending council appointed committee meetings and is applicable to both in person and virtual.

CARRIED UNANIMOUSLY

Council Boards & Committee Appointments**Emergency Management
Committee:****0546-2022-17MDC**

Moved by Tahirih Wiebe that the Emergency Management Committee members appointed are the Reeve, Deputy Reeve as alternate community specific, and resource staff includes Director of Emergency Management – Public Works Director, Deputy Director of Emergency Management, Chief Administrative Officer and Communications Officer for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**FCSS (Family & Community
Support Services):****0547-2022-17MDC**

Moved by Cheri Courtorielle that the Family & Community Support Services board consists of all Council and Resource Staff includes; Chief Administrative Officer, Director of Corporate Services and Chief Financial Officer effective October 25, 2022.

CARRIED UNANIMOUSLY

Policy Committee:**0548-2022-17MDC**

Moved by Brendan Powell that the Policy Committee consist of all Council and Resource Staff includes Chief Administrative Officer and applicable Department Directors effective October 25, 2022.

CARRIED UNANIMOUSLY

**Slave Lake Housing
Authority:****0549-2022-17MDC**

Moved by Leo Alook that Robin Guild and Tahirih Wiebe as the alternate are reappointed to the Slave Lake Housing Authority for a term of one (1) year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Lesser Slave Lake Community
Futures (Development
Corporation):****0550-2022-17MDC**

Moved by Brendan Powell that Marshall D. Auger is reappointed to the Lesser Slave Lake Community Futures (Development Corporation) for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

m.A. CT

**Greater North
Foundation:****0551-2022-17MDC**

Moved by Darlene Jackson that Cheri Courtorielle is reappointed to the Greater North Foundation Committee for a term of one year effective October 26, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Community Education
Committee (NLC –
Wabasca) :****0552-2022-17MDC**

Moved by Robin Guild that Tahirih Wiebe and Marshall Auger are reappointed to the Community Education Committee for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Northern Transportation
Advocacy Bureau:****0553-2022-17MDC**

Moved by Robin Guild that Brendan Powell and alternates Darlene Jackson and Louis A. Cardinal are appointed to the Northern Transportation Advocacy Bureau for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Assessment Review
Board:****0554-2022-17MDC**

Moved by Cheri Courtorielle that Brendan Powell, Robin Guild and Gerald Johnson are reappointed to the Municipal Assessment Review Board for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Municipal Planning
Commission:****0555-2022-17MDC**

Moved by Robin Guild that Tahirih Wiebe, Gerald Johnson, Larry Cardinal, Darlene Jackson and Brendan Powell are reappointed to the Municipal Planning Commission for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Senior Home Repair
Committee:****0556-2022-17MDC**

Moved by Robin Guild that Tahirih Wiebe, Gerald Johnson, Larry Cardinal, Darlene Jackson and Brendan Powell are appointed to the Senior Home Repair Committee for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Subdivision and
Development Appeal
Board:****0557-2022-17MDC**

Moved by Darlene Jackson that council appointees are Robin Guild and alternate Marshall Auger; and members at large are Douglas Fisher and alternate Beth Ann Auger are appointed to the Subdivision and Development Appeal Board for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

MA CE

Municipal Library Board: 0558-2022-17MDC

Moved by Darlene Jackson that Councillors Tahirih Wiebe and Brendan Powell are reappointed to the Municipal Library Board effective October 25, 2022 to October 31, 2023; and that the current board members at large are Gloria Cardinal, Dollie Anderson, Cora Weber-Pillwax, and Wendy Zabot term expiration date is October 31, 2023.

CARRIED UNANIMOUSLY

**Peace Regional Library
Board Representative:****0559-2022-17MDC**

Moved by Leo Alook that Tahirih Wiebe and alternate Brendan Powell are reappointed to the Peace Regional Library Board effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

Ad Hoc Committee**– Atoske Action Group: 0560-2022-17MDC**

Moved by Brendan Powell that Darlene Jackson is reappointed to the Atoske Action Group for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Ad Hoc Committee –
Alberta North Central
Alliance (ANCA):****0561-2022-17MDC**

Moved by Robin Guild that Brendan Powell, Marshall Auger and alternate Darlene Jackson are appointed to the Alberta North Central Alliance (ANCA) Committee for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Ad Hoc Committee –
Red Earth Creek
Economic Development
Committee:****0562-2022-17MDC**

Moved by Brendan Powell that the Red Earth Creek Economic Development Committee is removed from the MD of Opportunity Council Boards & Committees structure list effective October 25, 2022.

CARRIED UNANIMOUSLY

**Delegate:
11:30 a.m.**

ATCO – Sean Hynes, Ashley Svecla, Benny Paulion, Larry Gardiola

Round table introductions were held.

MD Council had concerns about the power outages in Wabasca in the last two years. ATCO distributed a Wabasca Feeder 5L114 Outage 2021 & 2022 data report that lists the primary and supplementary causes.

To date, there has been 191 power outages. Out of the 191 outages in 2021-2022, 25 affected more than 50 customers and the remaining 166 outages affected less than 50 customers (103 affected only 1 customer).

One concern the MD had was the response time to power outages. ATCO had no employees stationed in Wabasca but have recently hired two employees that are stationed here.

Council asked if there are training programs available for locals to fill roles. ATCO had a job fair in Fort McMurray but have had not one in Wabasca. They have re-established the RAP program but not in the MD of Opportunity.

md. Cr

Council asked about sponsorship opportunities. The MD of Opportunity has big corporation's doing regular business in our communities. There is a link available on the website for non-profile groups.

Council thanked the delegates for their attendance. Delegates left at 12:06 p.m.

Recess/Reconvene: The meeting recessed at 12:06 p.m. and reconvened at 1:00 p.m.

Councillor Departure: Councillor Roy Yellowknee left the meeting at 12:06 p.m.

**Wabasca/Desmarais
Housing Authority – MD
Of Opportunity No. 17
“Members at Large”:**

0563-2022-17MDC

Moved by Brendan Powell that Robin Guild, Darlene Jackson, Gerald Johnson, Brendan Powell, Cheri Courtorielle are reappointed to the Wabasca/Desmarais Housing Authority for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Wabasca/Desmarais
Housing Authority –
Placement Review
Committee:**

0564-2022-17MDC

Moved by Louis A. Cardinal that Robin Guild, Darlene Jackson, Gerald Johnson, Brendan Powell, Cheri Courtorielle are appointed to the Wabasca/Desmarais Housing Authority – Placement Review Committee for a term of one year effective October 25, 2022 to October 2023..

CARRIED UNANIMOUSLY

**Emergency Management
Committee:**

0565-2022-17MDC

Moved by Leo Alook that the Director of Public Works and Deputy Director Chief Administrative Officer are appointed to the Emergency Management Committee for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

Subdivision Authority: 0566-2022-17MDC

Moved by Louis A. Cardinal that Jane Dauphnee, Principal and Senior Planner for Municipal Planning Service (MPS) is reappointed to the Subdivision Authority for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

**Land and Development
Authority:**

0567-2022-17MDC

Moved by Robin Guild that the Land and Development Authority members are Katelyn Alook – Manager of Planning & Development and Lisa Belanger – Lands Administrator a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

m.A. Cl

Water North Coalition: 0568-2022-17MDC

Moved by Leo Alook that Gerald Johnson, Marshall D. Auger and Robin Guild and Director of Utilities, Earl Gullion to the Water North Coalition Committee for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

Northern Alberta Elected Leaders: 0569-2022-17MDC

Moved by Robin Guild that Marshall D. Auger and alternate Brendan Powell are reappointed to the Northern Alberta Elected Leaders (NAEL) Committee for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

Alberta Pacific Landscape Advisory Group: 0570-2022-17MDC

Moved by Cheri Courtorielle that Larry Cardinal is reappointed to the Alberta Pacific Landscape Advisory Group (LAG) for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

Northwest Species at Risk Committee: 0571-2022-17MDC

Moved by Robin Guild that Brendan Powell and alternate Tahirih Wiebe are reappointed to the North West Species at Risk (NWSAR) Committee for a term of one year effective October 25, 2022 to October 2023.

CARRIED UNANIMOUSLY

Calling Lake Senior Housing Working Committee: 0572-2022-17MDC

Moved by Cheri Courtorielle that the Calling Lake Senior Housing Working Committee is removed from the MD of Opportunity Council Boards & Committees structure list effective October 25, 2022.

CARRIED UNANIMOUSLY

Adoption of Minutes (October 12, 2022): 0573-2022-17MDC

Moved by Brendan Powell that the Minutes of the October 12, 2022 Regular Council meeting be adopted with corrections:

Calling Lake Food Bank – Remove “Bigstone Cree Nation contributes \$50,000 but is only for Bigstone Cree Nation members”

CARRIED UNANIMOUSLY

Office Closure for Christmas Holiday Season: 0574-2022-17MDC

Moved by Brendan Powell that the administration offices in Wabasca, Calling Lake and Red Earth Creek are closed from December 27, 2022 to December 30, 2022; and that all recreation facilities are closed on December 25, 2022 and December 26, 2022 with modified hours (noon to 4:00 p.m.) from December 27, 2022 to December 31, 2022 for the Christmas Holiday Season; regular office hours will resume on January 2, 2023 be approved.

CARRIED UNANIMOUSLY

m.A. CP

**Amend Organizational
Chart with Additional
Positions for the 2023
Operational Budget:**

0575-2022-17MDC

Moved by Brendan Powell that administration is authorized to amend the Organizational Chart with the proposed additional positions for 2023 is approved.

CARRIED UNANIMOUSLY

**Strategic Plan
2022-2025:**

0576-2022-17MDC

Moved by Gerald Johnson that the 2022-2025 Strategic Plan is approved as presented.

CARRIED UNANIMOUSLY

**Slave Lake Homeless
Coalition Society
Request:**

0577-2022-17MDC

Moved by Darlene Jackson that the financial donation request received from the Slave Lake Homeless Coalition Society is accepted as information.

CARRIED UNANIMOUSLY

**Golden Opportunity
Clinic Pharmacy:**

0578-2022-17MDC

Moved by Leo Alook that the request from Dr. Hassen (GOC outsource contractor) to proceed with doing amendments at the Golden Opportunity Clinic and opening a pharmacy is approved.

CARRIED UNANIMOUSLY

**Wabasca Agricultural
Fireguard:**

0579-2022-17MDC

Moved by Robin Guild that administration is authorized to burn nine (9) piles in seven areas at the Wabasca Agricultural Fireguard, while monitoring the wind direction closely.

CARRIED UNANIMOUSLY

Councillor Departure:

Councillor Brendan Powell left the meeting at 1:33 p.m.

**Amend UT.5 Senior
Citizen Utility Policy:**

0580-2022-17MDC

Moved by Darlene Jackson that council approve the proposed UT.5 Senior Citizen Policy amendments to the Eligibility & Application Procedures and Proof of Income Eligibility.

CARRIED UNANIMOUSLY

**Amend Bylaw 2020-19
Water, Wastewater &
Solid Waste and Replace
with Bylaw 2022-07
Water, Wastewater &
Solid Waste:**

A Bylaw authorizes the municipal council to provide for Water, Wastewater and Solid Waste Rates to be fixed, maintained and collected.

MA CT

First Reading: 0581-2022-17MDC
Moved by Tahirih Wiebe to give FIRST READING to Bylaw 2022-07 Water, Wastewater and Solid Waste as amended.

CARRIED UNANIMOUSLY

Second Reading: 0582-2022-17MDC
Moved by Darlene Jackson to give SECOND READING to Bylaw 2022-07 Water, Wastewater and Solid Waste as amended.

CARRIED UNANIMOUSLY

Unanimous Reading: 0583-2022-17MDC
Moved by Leo Alook to give UNANIMOUS READING to Bylaw 2022-07 Water, Wastewater and Solid Waste as amended.

CARRIED UNANIMOUSLY

Third Reading: 0584-2022-17MDC
Moved by Cheri Courtorielle to give THIRD READING to Bylaw 2022-07 Water, Wastewater and Solid Waste as amended.

CARRIED UNANIMOUSLY

Bylaw 2022-11 Tax Incentive Bylaw:

A Bylaw of the MD of Opportunity in the Province of Alberta intended to incentivize the growth of non-residential development within the MD of Opportunity.

First Reading: 0585-2022-17MDC
Moved by Darlene Jackson to give FIRST READING to Bylaw 2022-11 Tax Incentive Bylaw.

CARRIED UNANIMOUSLY

Second Reading: 0586-2022-17MDC
Moved by Leo Alook to give SECOND READING to Bylaw 2022-11 Tax Incentive Bylaw.

CARRIED UNANIMOUSLY

Unanimous Reading: 0587-2022-17MDC
Moved by Robin Guild to give UNANIMOUS READING to Bylaw 2022-11 Tax Incentive Bylaw.

CARRIED UNANIMOUSLY

Third Reading: 0588-2022-17MDC
Moved by Gerald Johnson to give THIRD READING to Bylaw 2022-11 Tax Incentive Bylaw.

CARRIED UNANIMOUSLY

md CF

Calling Lake Senior Housing:**0589-2022-17MDC**

Moved by Darlene Jackson that council approve the final estimate pricing of \$4,103,080.17 and increase the capital budget by an additional \$50,000 and that administration is authorized to sign a contract with Pleasant Homes for ten (10) units.

CARRIED UNANIMOUSLY

Secondary Highway 686 Signage:**0590-2022-17MDC**

Moved by Tahirih Wiebe that administration is authorized to approve the quote of \$2,922.78 from Wood "N" Art for two (2) 10'x5' Reflective Prismatic Grade Aluminum Composite Highways signs for secondary highway 686.

CARRIED UNANIMOUSLY

Amend F.6 Grants Policy:**0591-2022-17MDC**

Moved by Leo Alook that council approve the proposed F.6 Grants Policy amendments regarding AISH and Income Verification sections and schedule changes.

CARRIED UNANIMOUSLY

Councillor Declaration: Councillor Gerald Johnson declared conflict on the following item and left the room at 1:52 p.m.

Jaybird Memorial Arena Concession:**0592-2022-17MDC**

Moved by Cheri Courtorielle that the proposal received from Chante! Johnson to operate the Jaybird Arena Concession for the 2022/23 season with an agreement of a \$500 security deposit and a rental rate of \$200 per month is approved.

CARRIED UNANIMOUSLY

Councillor Return: Councillor Gerald Johnson returned to the meeting at 1:53 p.m.

Bridge Decks:

A resident from Calling Lake would like to move eight (8) bridge decks that are located at the Calling Lake transfer site but he is unsure if he needs permission.

The resident had also donated a little red tractor to the Calling Lake fire department and he would like it back.

Administration will inform the resident to contact the Chief Administrative Officer.

Councillor Departure: Councillor Leo Alook left the meeting at 1:59 p.m.

Animal Control:

Some residents in Wabasca expressed their concerns about stray animals. An Animal Control Task Force can assist with a strategy.

Administration has been engaging staff to identify tools to help with animal control. They are also looking at applying for a grant to provide strategic planning for security and animal control.

m.A. CP

**Information/
Correspondence:****0593-2022-17MDC**

Moved by Louis A. Cardinal that the information/correspondence items are accepted as information.

CARRIED UNANIMOUSLY

Calendars:**0594-2022-17MDC**

Moved by Tahirih Wiebe that the calendars are accepted as presented.

CARRIED UNANIMOUSLY

Closed Session:**0595-2022-17MDC**

Moved by Cheri Courtorielle that council move to closed session at 2:24 p.m. with the Chief Administrative Officer to discuss items: 16c. i. Chief Administrative Officer Evaluation, ii. MD/PTFN Transition Plan, iii. Fire Departments and iv. Cost of Living Adjustment, as per section 16 of the Freedom of Information Privacy Act (FOIP).

CARRIED UNANIMOUSLY

0596-2022-17MDC

Moved by Tahirih Wiebe that council return to open meeting at 3:34 p.m.

CARRIED UNANIMOUSLY

**2023 Cost of Living
Adjustment (COLA):****0597-2022-17MDC**

Moved by Darlene Jackson that the 2023 Operating Budget – Cost of Living Adjustment for staff is approved in principle with amendments at 3.5%.

CARRIED UNANIMOUSLY

CAO Evaluation:**0598-2022-17MDC**

Moved by Robin Guild that the Chief Administrative Officer had a successful evaluation and will get an increment of 5%.

CARRIED UNANIMOUSLY

Next Meeting Dates:

Regular Council Meeting

November 15, 2022

10:00 a.m.

Wabasca Council Chambers

1st Draft Interim Budget Meeting

November 29, 2022

10:00 a.m.

Wabasca Council Chambers

Delegation Council Meeting

November 30, 2022

10:00 a.m.

Wabasca Council Chambers

MA CP

Adjournment:

0599-2022-17MDC

Moved by Cheri Courtorielle that the meeting is adjourned at 3:37 p.m.

CARRIED UNANIMOUSLY



Name, Beeve



Chad Tullis, Chief Administrative Officer