



February 2012 Courses

High Prairie, Slave Lake & Wabasca

Safety Courses

	High Prairie	Slave Lake	Wabasca
Air Brakes 8:30 am - 5:30 pm Fee: \$225 + GST	Feb 6, 2012	Feb 7, 2012 OR Feb 8, 2012	Feb 9, 2012
H2S Alive 8:30 am - 5:30 pm Fee: \$165 + GST	Feb 9, 2012 OR Feb 23, 2012	Feb 6, 2012 OR Feb 13, 2012	Feb 8, 2012 OR Feb 22, 2012
Snowmobile Safety 8:30 am - 5:30 pm Fee: \$180 + GST		Feb 17, 2012	
Standard First Aid Level C CPR with AED 8:30 am - 5:30 pm Fee: \$169 + GST	Feb 6-7, 2012 OR Feb 21-22, 2012	Feb 1-2, 2012 OR Feb 7-8, 2012 OR Feb 15-16, 2012 OR Feb 21-22, 2012	Feb 9-10, 2012 OR Feb 23-24, 2012
TDG/WHMIS TDG - 1:00 pm - 5:00 pm WHMIS - 8:30 am - 12:30 pm Fee: \$ 85 + GST Fee: \$ 85 + GST	Feb 8, 2012	Feb 14, 2012	Feb 17, 2012

Professional Development Courses

Working Together - Building Effective Relationships in Your Workplace

This course will help you to get everyone rowing in the same direction. You will learn how to build and sustain good working relationships that create cooperation, inter-dependence and high morale among employees.

Slave Lake - Northern Lakes College, 1201 Main St. SE
Feb 15-16, 2012

9:00 am – 4:00 pm Fee: \$375 for the first person registered from your organization, \$325 for every other person (Save \$50 per person when you send more than 1)

TO REGISTER, contact...

Northern Lakes College WorkForce Development Office 1201 Main St. SE - Slave Lake, AB T0G 2A3	
Phone: (780) 849-8623 Toll Free: 1-866-652-3456 Fax: (780) 849-8704 Email: WFDev@northernlakescollege.ca	 Northern Lakes College


— www.northernlakescollege.ca —


REGISTRATION FORM


Course Name(s)	Date(s)	Location(s)
1.		
2.		
3.		
4.		

First Name	Last Name	Date of Birth
Mailing Address (Home)		
City	Province	Postal Code
Company Name		
Mailing Address (Company)		
City	Province	Postal Code
Home Phone	Office Phone	Fax
Email	PO#	


6 EASY WAYS TO REGISTER!


 **BY TELEPHONE: (780) 849-8623** or Toll-free: **1-866-652-3456**
Call WorkForce Development and have your VISA or MasterCard or company billing information ready.

 **BY EMAIL (24 HOURS): wfdev@northernlakescollege.ca**
Send your registration by email.

 **BY WEBSITE: www.northernlakescollege.ca**
Apply online by going to our website and choosing the button "**Apply Now**" and clicking on "**Apply Online**" under the WorkForce Development section or print out a Registration Form/Schedule and fax the completed form including your VISA or MasterCard, or company billing information/authorization.

 **BY FAX (24 Hours): (780) 849-8704**
Fax the completed Registration Form including your VISA or MasterCard or company billing information/authorization.

 **BY MAIL:** Northern Lakes College, WorkForce Development
1201 Main Street SE, Slave Lake, AB T0G 2A3
Mail the completed Registration Form including your VISA or MasterCard, cheque, money order, or company billing information/authorization.

 **IN PERSON:** WorkForce Development
1201 Main Street SE, Slave Lake
Visit our office Monday to Friday 8:30 am - 4:30 pm and use your VISA or MasterCard, cheque, money order, cash, interac or company PO/authorization.

PAYMENT INFORMATION:

VISA MasterCard Company Credit Card _____

Card No. _____ / _____ / _____ / _____ Expiry Date _____ / _____

If this is a Company Credit Card, print Company Name here:

Cardholder's Name (as shown on card) _____

Signature _____

FEE PAYMENT:

You may pay your course fees by cash, personal cheque or money order (payable to Northern Lakes College), VISA, MasterCard, Interac or company purchase order or authorization. You are considered registered for a course when your fees are fully paid.

WITHDRAWALS & REFUNDS:

Your registration will be fully refunded when notice of withdrawal is given two (2) working days before the course start date. When notification is received less than two full working days before the course start date an invoice will be issued for full payment of the course. When you are unable to attend your course, you may arrange for someone to take your place.

COURSE RE-SCHEDULING:

Northern Lakes College reserves the right to re-schedule a course that lacks sufficient registrations to provide a satisfactory learning atmosphere. In this event, your registration fee will be refunded in full or applied to the re-scheduled course.

Your personal information is collected under the authority of the Alberta Post Secondary Learning Act and Section 33 © of the Freedom of Information and Protection of Privacy Act (F.O.I.P.) and is protected under the latter Act. Information on this form is used to determine your eligibility for program(s) or service(s), manage your enrolment, contact you after you leave, evaluate effectiveness or marketing, and generate statistics and reports. If you have any questions about the collection and use of this information, please contact the WorkForce Development Office at (780) 849-8623.