

MINUTES
MUNICIPAL DISTRICT OF OPPORTUNITY NO. 17
REGULAR COUNCIL MEETING – WABASCA
MARCH 12, 2014

The regular meeting of the Municipal District of Opportunity Council was held on Wednesday, March 12, 2014 at the Wabasca Council Chambers.

MEMBERS PRESENT:

Paul Sinclair (Reeve)	Roy Yellowknee
Dollie Anderson (D/Reeve)	Hal Taron
Leo Alook	Everett Gottfried
Clarence Cardinal	Louie Okemow
Gerald Johnson	Dwayne Calliou
Marcel D. Auger	

IN ATTENDANCE:

Helen Alook	Chief Administrative Officer
Chantal Cardinal	Recording Secretary
Marjorie Auger	Council Coordinator
Brenda Lemay	Economic Development Officer
Chad Tullis	Manager of Lands & Planning
Angela Rathbone	Program Development Manager
Shyamal Sarker	Manager of Finance
Martin Holst	Manager of Transportation
Simon Cardinal	Manager of Public Works
Deb Juch	Manager of Legislative Services

Call to Order: Reeve Paul Sinclair called the meeting to order at 9:00 a.m.

Adoption of Agenda: 0140-2014-17MDC
Moved by Gerald Johnson that the Agenda is adopted with additions:

6.5.20 Finance Policy F.6
6.5.21 Grant Request
6.5.22 Grant Request
6.5.23 Recreation Grant

CARRIED

Adoption of Minutes (February 3, 2014): 0141-2014-17MDC
Moved by Hal Taron that the Minutes of the February 3, 2014 Special Council Meeting are adopted with corrections.

a) Correct "contact" to "contract"
b) Insert Interim in front of Chief Administrative Officer;
c) Move the in camera item

CARRIED

(February 26, 2014): 0142-2014-17MDC
Moved by Leo Alook that the Minutes of the February 28, 2014 Delegation Council Meeting are adopted as with corrections.

0135-2014-17MDC – are approved as presented
0123-2014-17MDC – remove further use and insert future

CARRIED

In-camera: 0143-2014-17MDC
Moved by Dwayne Calliou to go in-camera at 9:15 a.m.

CARRIED

Out-of-camera: 0144-2014-17MDC

Moved by Dollie Anderson to go out-of-camera at 9:58 a.m.

CARRIED

Finance Services: The Finance Services Manager, Shyamal Sarker presented the reports and Request for Decisions (RFDs).

0145-2014-17MDC

Moved by Marcel D Auger that the Finance Manager Report is accepted as presented.

CARRIED

**Borrowing for
Capital Projects:**

0146-2014-17MDC

Moved by Dollie Anderson/Everett Gottfried that the proposed borrowing of 7.5 million is approved in accordance with sections 251 through 253 of the MGA as it provides a reasonable basis of financing for the capital projects approved on February 11, 2014.

CARRIED

**Investment of WTP
Reserve Fund:**

0147-2014-17MDC

Moved by Everett Gottfried/Marcel D Auger that the investment of \$5 million into an intermediate term GIC with ATB as it provides a reasonable basis of low-risk investment and the related earnings is approved.

CARRIED

General Reserve Fund:

0148-2014-17MDC

Moved by Dollie Anderson/Dwayne Calliou that the establishment of a general reserve with a contribution of 5% of annual revenue each year, and invest the funds in accordance with section 250 of the MGA is approved.

CARRIED

Staff Pay Frequency:

0149-2014-17MDC

Moved by Everett Gottfried/Dollie Anderson that the change in payroll processing schedule from a weekly to a bi-weekly basis is approved effective date will be June 1, 2014 to allow a two month initial transition period for staff.

CARRIED

Hiring of a Researcher:

0150-2014-17MDC

Moved by Dwayne Calliou/Dollie Anderson that the allotment of funds of \$25,000.00 is approved to hire a researcher to carry out the initial work for a long term care facility within the scope that will be determined at a later date.

CARRIED

**Reclassification of
Non-Capital projects:**

0151-2014-17MDC

Moved by Everett Gottfried/Dollie Anderson that the transfer of funds from the Capital to the Operating budget is approved in the amount of \$1,511,290 as per the project list below which will commence in the 2014 year:

CH - Chip Lake Road – Gravel 6 km – 2014	\$400,000;
CH - Chip Lake Road – Washout Repair – 2014	\$ 75,000;
All - Engineering for Future Projects – 2012	\$120,000;
All - Aerial Imagery – 2012	\$161,290;
TL - Street Lights – 2013	\$ 19,000;
WB - New Streetlights – 2013	\$ 45,000;

SL – Street Lights – 2013	\$ 25,000;
TL – Local Road Repairs – 2013	\$300,000;
CL – Local work Program – Wages	\$216,000;
CL – Repairs to Senior Housing Units – 2014	\$150,000.

CARRIED

**Opening of Bank
Accounts:**

0152-2014-17MDC

Moved by Dollie Anderson/Gerald Johnson that administration is authorized to open three additional bank accounts to facilitate accounting and payment for specific types of transactions as follows:

- a) Capital Projects for Expenditures under Capital Budget
- b) Deferred Liability for Contractors Holdback and Refundable Deposits
- c) United States Dollar Account for Purchases from US vendors

CARRIED

**Land Development &
Planning Services:**

Lands & Planning Manager, Chad Tullis presented the Lands & Planning report and Request for Decisions (RFD's).

0153-2014-17MDC

Moved by Dollie Anderson that the Land, Development & Planning Services report is accepted as presented.

CARRIED

**Rezoning & Area
Structure Plan
Amendment:**

0154-2014-17MDC

Moved by Marcel D Auger that the application received from Louis DeBlois to rezone 2140 Airport Road, Plan 972 3974, Block 15, Lot 8 from Commercial to Industrial is accepted as information.

CARRIED

Lease with Option:

0155-2014-17MDC

Moved by Dollie Anderson/Gerald Johnson that an amendment to the Lease with Option to Purchase Agreement between the MD and Ms Houle for lot 2990 Central Drive is approved and to transfer the same lot to Ms Houle, at no further cost and that Ms Houle is reimbursed the difference in the amount of \$2,098.42 to paid from GL code 6-00-00-00-499-00.

CARRIED

**Canalta Development
Permit:**

0156-2014-17MDC

Moved by Dollie Anderson that administration is authorized to schedule a Development Committee meeting in April to discuss infrastructure and financing strategies to proceed with Canalta's development proposal in Wabasca.

CARRIED

Fillmore Corporation:

0157-2014-17MDC

Moved by Marcel D Auger that the development permit application 14-DP-019 for two 3 storey apartment buildings is approved as a discretionary use under Section 9.26 (2) of the Land Use Bylaw with standard conditions.

CARRIED

Transportation Services: Manager of Transportation Services, Martin Holst presented the monthly report.

0158-2014-17MDC

Moved by Dollie Anderson that the Transportation Services report is accepted as presented.

CARRIED

Audit Report

National Safety Code:

0159-2014-17MDC

Moved by Dollie Anderson that the Alberta Transportation Carrier Assessment Summary Audit and the Action Plan for compliance as indicated in the Summary Audit is accepted as information.

CARRIED

MD Passenger Bus:

0160-2014-17MDC

Moved by Everett Gottfried/Clarence Cardinal that the sale of the MD passenger bus Units 247 and 248 is approved.

CARRIED

Public Services:

Public Works Manager, Simon Cardinal presented the Public Services monthly report.

0161-2014-17MDC

Moved by Louie Okemow that the Public Services report is accepted as presented.

CARRIED

**Federal Economic
Action Plan for Building
Canada Fund:**

Shyamal Sarker circulated information regarding the Federal Economic Action Plan for the Building Canada Fund. Application deadline has not been determined; administration will prepare a project list immediately that may meet the eligibility criteria.

CAO Report:

Chief Administrative Officer, Helen Alook presented the CAO monthly report.

0162-2014-17MDC

Moved by Clarence Cardinal that the CAO report is accepted as presented.

CARRIED

Oski Pasikoniwew:

0163-2014-17MDC

Moved by Everett Gottfried that the grant request received from Oski Pasikoniwew for their dance program is accepted as information.

CARRIED

Recreation Policy:

0164-2014-17MDC

Moved by Dollie Anderson that the Recreation Policy R.1 amendments are approved for the Red Earth Creek Back Lakes Sports Complex and Calling Lake Community Hall:

Deposits are required to secure booking dates;
Multipurpose Room (No Alcohol) with applicable fees;
Board Room is only for Council use;
Birthday, Showers – (No Alcohol) with applicable fees.

CARRIED

Red Earth Creek Community**Hall Rental Fees: 0165-2014-17MDC**

Moved by Dollie Anderson that administration is authorized to waive the \$200.00 rental fee for the Red Earth Creek Community Church fundraiser on March 15, 2014 on a one time basis only.

CARRIED

Red Earth Creek**Golf Simulator: 0166-2014-17MDC**

Moved by Dollie Anderson/Dwayne Calliou that the fees for the use of the Red Earth Creek Golf Simulator are approved as follows:

\$40.00 per Hour for (4) people before 6 p.m.;

\$50 per hour for (4) people after 6 pm and on weekends.

CARRIED

Diabetic Care Program: 0167-2014-17MDC

Moved by Marcel D Auger/Dwayne Calliou that administration is authorized to issue 25 Wabasca Water World 10 pass cards to the MD Diabetic Care Program participants at no charge. The use of these passes will be monitored and reviewed prior to issuing additional free passes.

CARRIED

Oski Paskioniwew: 0168-2014-17MDC-March 26

Moved by Everett Gottfried that the grant request received from Oski Pasikoniwew grade five school class trip is tabled pending further information.

CARRIED

Restaurant Proposals: 0169-2014-17MDC

Moved by Dwayne Calliou that the review and selection of the operator of the Eagle Point Club House Restaurant is tabled to the March 26, 2014 Delegation Meeting.

CARRIED

No Limits Boxing Club: 0170-2014-17MDC

Moved by Marcel D Auger/Dwayne Calliou that administration is authorized to purchase a ring sponsor at a cost of \$1000 with funds coming from the Wabasca Recreation Grant 2-71-00-31-771-00.

CARRIED

**Vending Machine
Operations:****0171-2014-17MDC**

Moved by Dwayne Calliou/Dollie Anderson that administration is authorized to enter into an agreement with Leon Auger as vending machine operator for MD facilities in Wabasca with an annual fee of \$2500 and that the contract will be for 2 years April 1, 2014 to March 31, 2016.

CARRIED

Wabasca Native Hockey

Association:**0172-2014-17MDC**

Moved by Dwayne Calliou/Everett Gottfried that administration is authorized to donate two loads of gravel to the upcoming ski-doo rally on March 29, 2014 hosted by the Wabasca Native Hockey Association who is fundraising for Native Provincials.

CARRIED

Emergency Services**Ball:****0173-2014-17MDC**

Moved by Dollie Anderson/Dwayne Calliou that the request to waive the fees for the use of the Wabasca Community Hall and the Lakeview Sports Centre's kitchen is approved to the Emergency Services Ball Organizing Committee for their event on May 3, 2014.

CARRIED

**Transportation & Utility
Corridor Business****Case Study:****0174-201-17MDC**

Moved by Dwayne Calliou that the Municipality supports the concept of the Fort McMurray-Peace River Transportation Utility Corridor, linking the two regions with no financial contribution and conditionally as follows:

Develop a stringent, enforceable Environment and Pollution Policy;
Develop and updated water and watershed policy;
Develop a Disaster plan for Municipality;
Policies to be developed in consultation with and support of the MD #17.

CARRIED

Municipal Library Board: 0175-2014-17MDC

Moved by Leo Alook that Callum MacKendrick is appointed to serve on the Municipal Library Board as MD of Opportunity "Member at Large" for a term effective March 12, 2014 through October 2014.

CARRIED

Watershed Alliance:**0176-2014-17MDC**

Moved by Dwayne Calliou that the Watershed Alliance item is accepted as information.

CARRIED

Donation Request CEC: 0177-2014-17MDC

Moved by Leo Alook/Louie Okemow that the funding request received from the Peerless and Trout Lake Community Education Committee is approved in the amount of \$8277.00 with funds coming from GL Code: 2-17-09-00-771-00

CARRIED

**2014 FCSS Grant
Applications:****Kito Sakahekan Seniors: 0178-2014-17MDC**

Moved by Gerald Johnson/Louie Okemow that the Kito Sakahekan Seniors Society FCSS grant application is approved in the amount of \$5600.00 with funds coming from GL code 2-51-00-00-753-00.

CARRIED

0179-2014-17MDC

Moved by Marcel D Auger/Dwayne Calliou that the Peekiskwetan "Lets Talk Society" FCSS grant application is approved in the amount of \$10,000.00 with funds coming from GL code 2-51-00-00-750-00.

CARRIED

0180-2014-17MDC

Moved by Leo Alook/Dwayne Calliou that the Métis Local FCSS grant application is approved in the amount of \$15,000.00 with funds coming from GL Code 2-51-00-00-752-00.

CARRIED

0181-2014-17MDC

Moved by Marcel D Auger/Leo Alook that the Wabasca/Desmarais Children's Place Playschool FCSS grant application is approved in the amount of \$45,000.00 with funds coming from GL Code 2-51-00-00-751-00.

CARRIED

**Finance Grant
Policy F.6**

0182-2014-17MDC

Moved by Everett Gottfried that the amendments to the Finance Grant Policy F.6 are approved as presented.

CARRIED

**Grant Application
Merrier:**

0183-2014-17MDC

Moved by Leo Alook that the grant application received from Carolyn Stewart is accepted as information.

CARRIED

**Grant Application
Cardinal:**

0184-2014-17MDC

Moved by Dwayne Calliou/Leo Alook that the grant application received from Bertha Cardinal is approved in the amount of \$3000.00 with funds coming from GL Code 2-71-00-00-275-00.

CARRIED

**Grant Applications
Native Provincials:**

0185-2014-17MDC

Moved by Clarence Cardinal that grant funding is approved to Calling Lake and Wabasca hockey teams in the amount of \$1500.00 per team subject to receipt of grant application forms; funds coming from GL Code 2-71-00-31-771-00 and 2-71-00-62-771-00.

CARRIED

**Correspondence
Sheet:**

0186-2014-17MDC

Moved by Dollie Anderson that the correspondence items listed as a, b, c, d, & e are accepted as information.

CARRIED

**Relocation of
Council Meeting:**

0187-2014-17MDC

Moved by Hal Taron that the Red Earth Creek Delegation meeting scheduled for July 23, 2014 at 6:00 p.m. is relocated to Sandy Lake Community Hall.

CARRIED

0188-2014-17MDC

Moved by Dwayne Calliou that the Council Activity Reports are accepted as presented.

CARRIED

Adjournment:

0189-2014-17MDC

Moved by Dwayne Calliou that the meeting is adjourned at 11:44 a.m.

CARRIED



Reeve



Chief Administrative Officer